

VOLUNTEER POSITION DESCRIPTION

COMMUNITY BASED FOOD RELIEF WORKER



Reviewed: 19/1/2023

Please complete this form and return to carenetvols@manninghamcc.org

Applicant Name:	
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Position title:	Community Based Food Rescue Driver
Organisation name:	CareNet Ltd
Program:	CareNet Community Based Food Relief Program
Reports to:	Volunteer Coordinator
Location of position:	Templestowe
Hours and days required per week (if applicable):	3 to 6hrs a week

Role and project overview and purpose:

CareNet provides a number of partnering food relief programs with food resource for their programs. Every week, CareNet delivers food to local food relief programs, sourced through Foodbank or our Food Rescue operations.

CareNet's Food Rescue operation rescues excess stock from local businesses that would otherwise go to waste. CareNet provides this food to community members experiencing food insecurity through its food relief programs and partnering food relief programs.

Within CareNet there are many different roles. Volunteers have the opportunity to engage in multiple roles during their employment.

Roles include:

Host / Produce / Pantry Room / Kitchen / Food Relief / Hamper packers / Drivers / Food Rescue

Key responsibilities:

Food Rescue Driver:

- Food collection from local supermarkets and businesses
- Sorting and loading food collected.
- Recording data regarding food collected (ie. quantity, location, etc).
- Delivery of food resource to Community Organization partners.
- Drive CareNet's food rescue vehicle.
- Keep vehicle clean and tidy.

Skills, experience and attributes:

- Current Australian drivers licence
- Excellent driving record

Training requirements:

Onsite training will be provided. This will include some safe food handling practices & manual handling.

Other requirements of the role:

CareNet requires:

- a volunteers working with children check
- a police check. CareNet will cover the cost.

VOLUNTEER ONBOARDING



Applicant Name:	
Date:	

For office use:

Induction

- | | |
|---|---|
| <input type="checkbox"/> Program Orientation | Date: Click here to enter a date. |
| <input type="checkbox"/> Given Handbook. | Date: Click here to enter a date. |
| <input type="checkbox"/> Volunteer Agreement signed | Date: Click here to enter a date. |
| <input type="checkbox"/> Manual handling | Date: Click here to enter a date. |
| <input type="checkbox"/> WWCC | Date: Click here to enter a date. |
| <input type="checkbox"/> Police Check (if applicable) | Date: Click here to enter a date. |
| <input type="checkbox"/> Add to WhatsApp Group | Date: Click here to enter a date. |

Volunteer Authorisation

I authorise my information to be entered into CareNet's volunteer database to be used for volunteering related purposes.

Signature: _____ Date: _____

Would you like to be on CareNet's mailing list? Yes No

Would you like to receive Manningham Christian Centre's newsletter? Yes No

Date of PD review

Add: 143-145 Parker Street, Templestowe
Email: CareNet@manninghamcc.org

Tel: 03 9846 7244
www.carenet.org.au